

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Wednesday, June 5, 2019, at 4:00 p.m. (rescheduled from the May 20, 2019 meeting cancelled due to lack of a quorum) at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: K. Richards, B. Hall, K. Wisniewski, J. Wonders, A. Varela, and J. Roseberry. M. Anderson, Legal Counsel was present.

D. Hughes called the meeting to order at 4:08 p.m.

ROLL CALL

Present: King, Holter, Hernandez, Hughes, Muncie, Scolnik, Sims*

Excused: None

Approval of Agenda

Motion by Holter, Second by Hernandez

That the MADL Board approves the Agenda as presented.

Motion Carried

Public Comment

None

MADL Board Development

K. Richards showed a short video to the Board presented by the Seattle Public Library which shows what happens on the front lines of today's libraries on a daily basis. With the advance of technology, libraries and librarians are a lifeline for many in their communities and librarians need to keep abreast of the continued advances of technology.

Consent Agenda

Motion by Holter, Second by Hernandez

That the MADL Board approves the Consent Agenda items 6.a. through 6.c.

Motion Carried

Vouchers

Motion by Hernandez, Second by Holter

That the Vouchers for February, March and April 2019 be approved as presented.

ROLL CALL

Ayes: King, Holter, Hernandez, Hughes, Muncie, Scolnik

Nays: None

Motion Carried

Committee Reports

K. Richards said our next review date with the production company for Storyville will be held next week. MADL should receive the production documents on June 17. There is a new project manager in place. MADL has received over \$25,000 in pledges since donation letters went out last April.

Reports

The Director reported he has been meeting with the Muskegon Area Intermediate School District (MAISD) and they are working together to provide library cards to all children in the area. Currently, less than 20% of Muskegon County juveniles have cards and MADL would like to remove the barriers so that all children will have library access.

D. Hughes stated the K. Richards has been elected to the Michigan Library Association (MLA) Board for a three-year term and indicated he received the most votes which is an admirable accomplishment and speaks highly of K. Richards leadership.

Anita Varela distributed the MADL summer newsletter to the Board and reported that she has been working with the U. S. Census Bureau regarding recruiting for the upcoming Census in 2020.

*K. Sims arrived at 4:25 p.m.

Old Business

K. Wisniewski distributed three bids to the board for self-checkout machines. The three branches in need of the self-checkout are Ravenna, North Muskegon and Egelston. The machines currently in place are overdue for an upgrade and two will be unable to upgrade in January 2020. There are two big players who provide self-checkouts and those companies are Bibliotheca and Tech Logic. A third bid was received from Kent District Library as they have become a reseller for Bibliotheca.

Motion by Hernandez, Second by Scolnik

That the MADL Board approves the bid for 3 self-checkout machines from Bibliotheca for the Ravenna, North Muskegon and Egelston Branches.

ROLL CALL

Ayes: Sims, King, Holter, Hernandez, Hughes, Muncie, Scolnik

Nays: None

Motion Carried

K. Wisniewski gave a technology report update to the Board. He said his department has deployed 60 new computers since he began and will be deploying 35 more before the end of the year and MADL will be prepared for end of life for Windows 7. The networking project has been approved by USAC for funding for an 85% of the cost. MADL will soon be completing many items on the Technology Plan with several other projects in place. K. Wisniewski also reported on the new MADL hotspots which are extremely popular and said the new MADL website should go live August 1, 2019.

J. Roseberry distributed the Strategic Plan Update to the Board and gave a brief presentation on the updates. MADL is showing great progress in each of the six goals.

New Business

B. Hall distributed a revised Branch Expenditure Report including the City of Muskegon Heights for the Board's approval.

Motion by Hernandez, Second by Holter

That the MADL Board approves the reimbursement amount of \$11,826 to the City of Muskegon Heights for their expenses to run the Muskegon Heights Library Building for the period January to December 2017.

ROLL CALL

Ayes: Sims, King, Holter, Hernandez, Hughes, Muncie, Scolnik

Nays: None

Motion Carried

K. Richards said he has been talking with the local communities that will be hosting a Storyville village regarding improvements to the branch. The Muskegon Heights Branch needs new carpet, lighting, painting, etc. The Director would like to work and negotiate with the City to try to update the branch perhaps using branch reimbursement funds.

Motion made by Holter, Second by Sims

That the Director can negotiate to redirect pay reimbursements to the City of Muskegon Heights for Muskegon Heights Library and use the funds to pay for capital improvements in preparation for Storyville installation.

ROLL CALL

Ayes: Sims, King, Holter, Hernandez, Hughes, Muncie Scolnik

Nays: None

Motion Carried

D. Hughes said the proposal brought by MADL management to go fine-free for juvenile material will remove a barrier to library access for the children of Muskegon county. K. Richards said many area libraries are going fine-free for juveniles. Juvenile fines are impacting the communities that struggle with literacy the most. (200% higher). Juvenile fine removal would not impact the budget as it is .27% of income.

Motion by Holter, Second by Hernandez

That all overdue fines for all MADL juvenile materials currently on MADL patron accounts be forgiven and no overdue fines for MADL juvenile materials will be charged moving forward.

ROLL CALL

Ayes: Sims, King, Holter, Hernandez, Hughes, Muncie, Scolnik

Nays: None

Motion Carried

K. Richards said there have been a few issues with the Muskegon Township Branch located in the Orchard View Community Ed building and the Director said that he and the management team are looking into other options for Muskegon Township library services.

The Director said three quotes have been received for the new parking lot. After review with management and the finance committee his recommendation is to go with West Michigan Dirtworks.

Motion by Scolnik, Second by King

That the MADL Board approves the bid from West Michigan Dirtworks for the new parking lot addition at 4845 Airline Road.

ROLL CALL

Ayes: Sim, King, Holter, Hernandez, Hughes, Muncie, Scolnik

Nays: None

Motion Carried

K. Richards said that MADL would like to expand the footprint at the North Muskegon Branch library as the branch is now MADL's busiest location. He is looking into some options and gathering information to bring back to the Board.

Public Comment

None

Board Comment

None

Adjournment

Motion by Scolnik, Second by Holter

That the MADL Board adjourns at 5:09 p.m.

Motion Carried

Reviewed and Approved By

John Holter, Secretary