

## MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, June 18, 2018, at 4:00 p.m. at the Muskegon Area District Library, 4845 Airline Road, Muskegon. Staff present: K. Richards, B. Hall, A. Varela, J. Wonders, J. Roseberry, A. Sorrell and S. Miller. M. Anderson, Legal Counsel was present. Members of the public in attendance: Barbara Reynolds and Merle Scolnik.

D. Hughes called the meeting to order at 4:02 p.m.

### ROLL CALL

Present: King, Holter, Scolnik, Hernandez, Hughes, Muncie, Sims\*

Excused: None

### Approval of Agenda

**Motion by J. Hernandez, Second by J. Holter**

**That the Agenda be approved as presented.**

**Motion Carried**

### Public Comment

D. Hughes recognized Sheila Miller for her 35 years of service to MADL. Her retirement open house will be Thursday, June 28, 2018. Her service to MADL has been much appreciated and her patrons will greatly miss her.

\*Kim Sims arrived at 4:08 p.m.

### Board Development

M. Anderson distributed a report on the appointment rotation of the MADL Board of Trustees. He indicated that each participating municipality negotiated and signed the Agreement indicating that MADL's board members were to be selected by appointment. The MADL Board has eight members and the participating municipalities are divided in to seven regions based on population and each of those seven regions appoints a member to the MADL Board. The eighth member is appointed by the County of Muskegon. Five of the seven regions rotate appointments for three-year terms. M. Anderson also reminded the board that board members represent the whole of the MADL, not just their region.

### Consent Agenda

**Motion by Holter/Second by Scolnik**

**That the Consent Agenda Items 6.a thru 6.c. be approved as presented.**

**Motion Carried**

### Vouchers

**Motion by Sims, Second by Holter**

**That the Vouchers for April and May 2018 be approved as presented.**

**ROLL CALL**

**Ayes: Hernandez, Sims, King, Hughes, Scolnik, Muncie, Holter**

**Nays: None**

**Motion Carried**

**Committee Reports**

There were no reports from the Personnel and Finance Committees.

D. Hughes reported that Storyville's blueprints should be ready from the architects this week. MADL received \$390,000 from the Local Community Stabilization Authority. This revenue was unexpected for MADL. M. Anderson, legal counsel has researched and a determination was made that this is not millage money. Clarification also came from the State Treasury Department. D. Hughes recommended that MADL put \$300,000 into the Storyville Fund from this sum. Early childhood literacy needs are great, not only for Muskegon County, but for the State of Michigan. The need for Storyville continues to compound. J. Hernandez reminded the Board that Storyville was a top priority during the millage campaign and it is what the people wanted. D. Hughes said the goal is to never stop the Storyville campaign until there is a piece of Storyville in every MADL Branch. Also, a handout was distributed showing many libraries across the nation are installing early literacy stations.

**Motion by Scolnik, Second by King**

**That the MADL Board authorizes \$300,000 from the personal property tax refund towards completing the Storyville project.**

**ROLL CALL**

**Ayes: Sims, King, Holter, Hernandez, Hughes, Muncie, Scolnik**

**Nays: None**

**Motion Carried**

K. Richards said once the blueprints are completed, MADL will create an RFP. J. Hernandez said she would like to see some of the remaining funds set aside for upkeep and maintenance. The Board agreed to continue this conversation.

**Reports**

K. Richards stated that Sheila Miller, who is retiring, is very well known around the State and it will be a difficult time for MADL as we transition to a replacement.

B. Hall mentioned that MADL received their MERS Actuarial Valuation that indicates MADL's pension plan(s) is 89% funded. This report will be distributed to the Board members for the next meeting.

Anita Varela commented that summer is MADL's busiest season with over 250 programs in place. MADL is partnering with new groups such as MSU Extension, State DNR office, and American Sign Language to name a few.

K. Richards reported the anonymous donor who donated over \$90,000 to build or renovate the North Muskegon (Walker Branch) stopped in for a progress report. The donor was very disappointed to hear that there has been no movement on the project.

**Old Business**

MADL submitted a grant application for the Senior Millage for \$35,660.00 for new Senior Ancestry programs.

## New Business

### **Motion by Holter, Second by Scolnik**

**That the MADL Board appoints Kelly Richards, Holly Pelkey, Kim Arter and Beth Carrozza to the Valentine Fund Advisory Committee for the North Muskegon (Walker Branch) Library and that the Committee determines the needs and is authorized to withdraw and make expenditures in accordance with the Valentine Endowment Fund.**

**Motion Carried**

An updated Michigan Public Library Trustee Manual was distributed to the Board.

The FY2017 Audit was distributed to the Board for their review.

### Public Comment

Barbara Reynolds reported the Friends of the Walker Library's pancake breakfast was a big success and the group raised over \$1,000. She encouraged MADL to encourage other Friends groups about this fundraising event available. The carnival kickoff for the summer reading at the North Muskegon (Walker Branch) was a huge success.

### Board Comment

D. Hughes recognized Merle Scolnik in the audience and congratulated her on her 75<sup>th</sup> birthday. D. Hughes also congratulated Jackie Roseberry on her recent marriage.

K. Sims asked what MADL is doing to get the proper information out to the municipalities so there is more understanding of the library system. MADL produces a newsletter regularly which is full of information and program listings. MADL also sends branch leaders regularly to municipal meetings. MADL's minutes and financial information are on the website. K. Richards will continue to strive to inform how the agreements work with MADL.

K. Sims also asked if the remaining \$90,000 from the personal property tax be put into a fund that could grow for upkeep for Storyville. K. Richards said that management will bring options to the July meeting.

J. Hernandez would like to see MADL get their name out there more and suggested movie nights, etc.

## Adjournment

### **Motion by Hernandez, Second by Holter**

**That the MADL Board adjourns at 5:12 p.m.**

**Motion Carried**

Review and Approved by

John Holter, Secretary