

Muskegon Area District Library

A meeting of the Muskegon Area District Library Board was held on Monday, February 19, 2018 at 4:00 p.m. at the Muskegon Area District Library, 4845 Airline Road, Muskegon. Staff present: K. Richards B. Hall, J. Wonders, A. Varela, J. Baisden and A. Sorrell. M. Anderson, Legal Counsel, was present. Members of the Public in attendance: Darnell Gundy Reed and Barb Reynolds. Also in attendance was Kurt Stevens from the Kent District Library.

The Board congratulated Jennifer Hernandez on her appointment to Muskegon Township Supervisor.

Vice-Chair B. Scolnik called the meeting to order at 4:03 p.m.

ROLL CALL

Present: J. Hernandez, J. King, B. Scolnik, D. Muncie, J. Holter

Excused: D. Hughes, K. Sims

Approval of Agenda

Motion by Holter, Second by Hernandez

That the Agenda be approved as presented.

Motion Carried

Public Comment

D. Gundy Reed, Friends of Michigan Libraries. She reminded and invited the Board to The Trustee Alliance Workshop on March 9 at the Southfield Public Library.

Board Development

M. Anderson distributed information on the Universal Service Fund. Per the Telecommunications Act of 1996, the Universal Service Fund is the money collected from telecommunication companies to fulfill services. The fund is approximately 10 billion dollars and is administered by a non-profit company called the Universal Service Administrative Company (USAC). Schools and Libraries receive discounts to keep students and library patrons connected to broadband and voice services. Al Sorrell gave a history of MADL's internet service and said currently MADL receives a 90% discount.

Consent Agenda

Motion by Muncie, Second by Holter

That the MADL Board approves the Consent Agenda Items 6a. through 6d. as presented.

Motion Carried

Vouchers

Motion by Holter, Second by Hernandez

That the MADL Board approves the Vouchers for January 2018.

ROLL CALL

Ayes: Hernandez, King, Scolnik, Muncie, Holter

Nays: None

Motion Carried

Kurt Stevens, Kent District Library, presented the Technology Assessment reports to the Board. The extensive reports gave in-depth information regarding all aspects of MADL's technology needs. Of utmost importance at this time is the need for IT staff. The Assessment results provided for a 5-year plan as well as the individual needs at each branch library. The Assessment also provided recommended Action items and categorized each item with a Low, Medium, or High priority.

Committee Reports

Reports are attached. No further comments.

Reports

K. Richards reported that Sandie Enders, Support Services Manager, will be retiring on April 27, 2018.

Old Business

The Library for the Visually and Physically Disabled is in the final steps of completion. A target date of April 10, 2018 is planned for the grand opening.

Motion by Holter, Second by King

That the MADL Board tables the Director Evaluation until the next meeting.

Motion Carried

New Business

K. Richards said MADL has been involved with the Green Eggs & Ham Program for several years. The program is held in March as part of the national theme (March is Reading Month).

Motion by Holter, Second by King

That the MADL Board continues to support the Greater Muskegon Woman's Club with its Green Eggs and Ham program by purchasing books and tickets for the program.

ROLL CALL

Ayes: King, Scolnik, Hernandez, Holter, Muncie

Nays: None

Motion Carried

Public Comment

B. Reynolds said that tomorrow evening the North Muskegon Walker Memorial Library will be hosting the Edey Hyde event and invited the Board to attend. She also announced the Friends of the Walker Memorial Library have received \$10,000 from the Betty and Shaw Walker Foundation grant. The funds will be used for educational purposes for children's and adult programs.

Board Comment

J. King distributed salary information regarding the Director's evaluation.

Adjournment

Motion by King, Second by Holter

That the MADL Board meeting adjourns at 5:17 p.m.

Motion Carried

Reviewed and Approved by John Holter, Secretary

